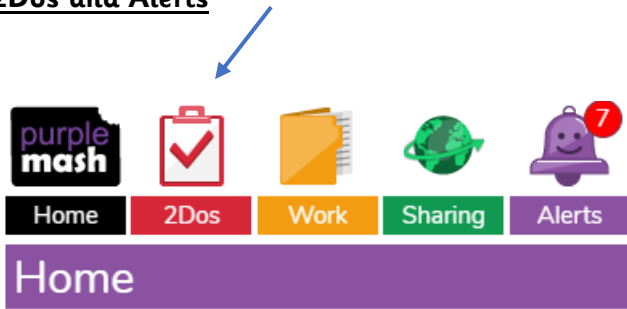


Purple Mash

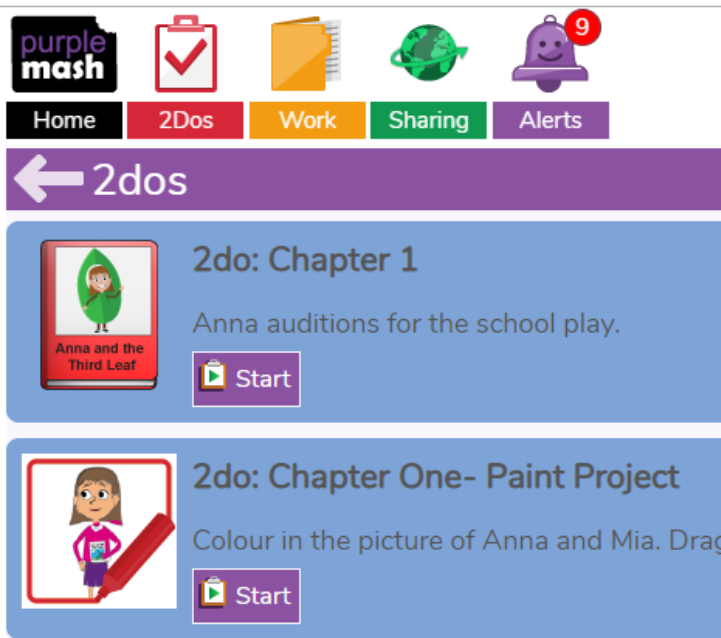
In this document we have tried to provide some answers to common issues as well as giving you more information on how we will continue to use the platform.

2Dos and Alerts



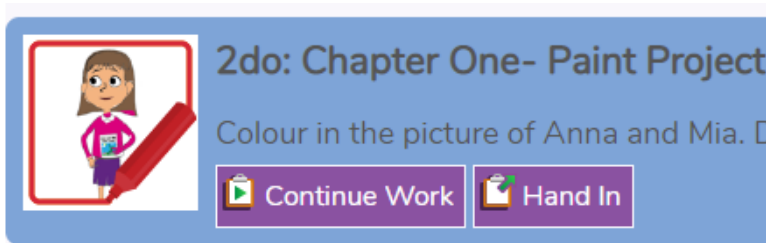
Set work will not always show up in Alerts. Make sure you click 2Dos to access all the set work.

2Dos Tab



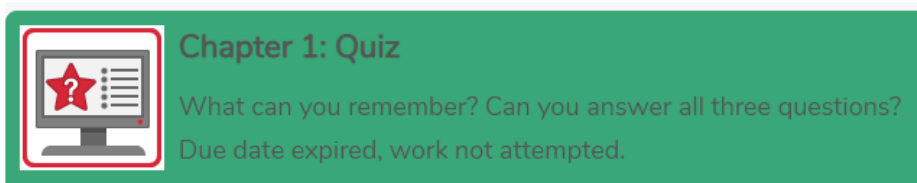
This is where set work will show up. You can click start to begin.

When you are finished work click save.



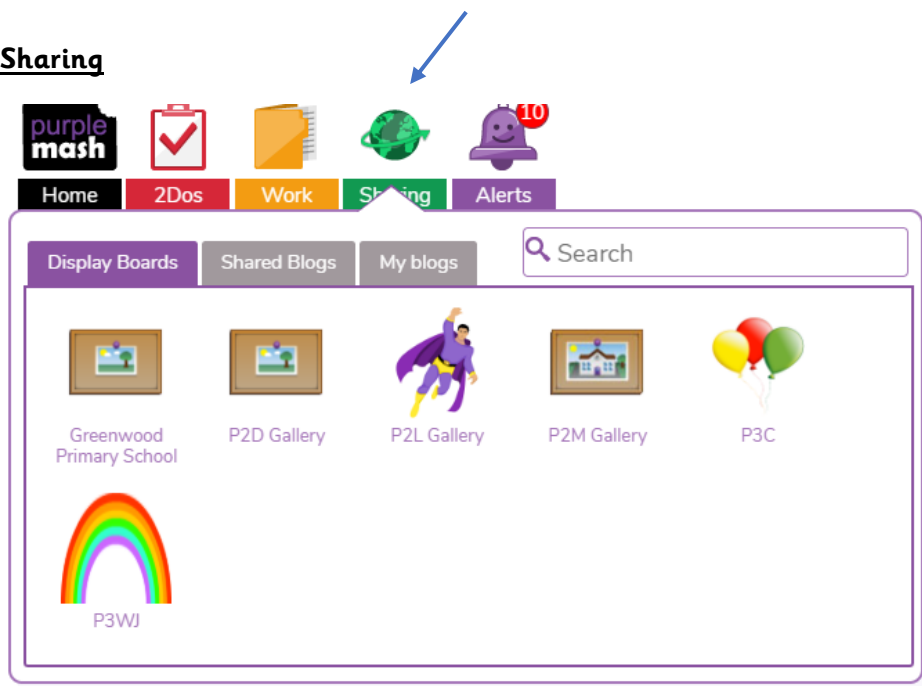
Return to the 2Dos tab and hit refresh. Scroll down to find saved work.

You can return to unfinished work. **Make sure you click Hand In when work is complete.** This is important as save is not the same as hand in.



Work that has expired will show in this colour. You can no longer Hand In this work.

Sharing

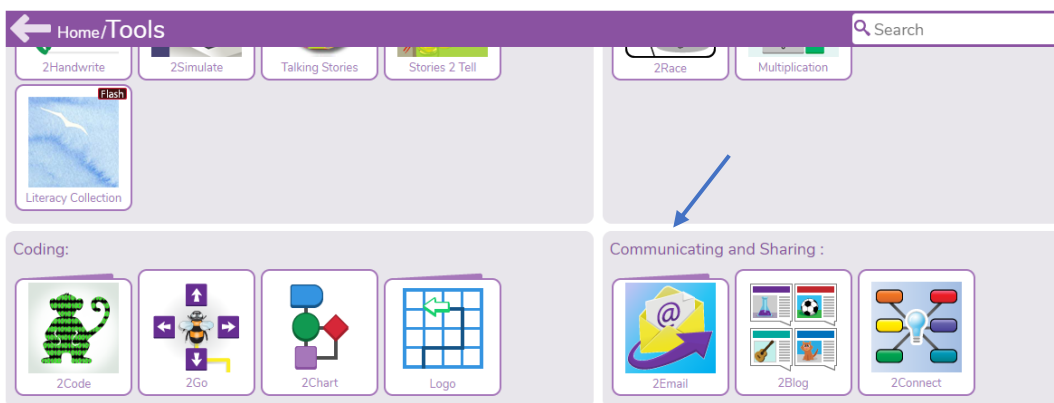


Click on Sharing to see Display Boards. Here you will find a selection of work that has been shared by Teachers.

2Email

We will also use 2Email to communicate. We may use this to check in and to send videos and PowerPoints.

You can access 2Emails by clicking on **Tools** from the Home screen. Scroll down to **Communicating and Sharing** and click **2Email**.



On the next screen click **2Emails**

The 2Email inbox will open.

Use this to read emails and to access resources that have been emailed for that week.

You can also use the email to send photographs of any work completed outside of Purple Mash.

